

**GREENSBORO BAR ASSOCIATION**  
**Young Lawyers Section**

Fall 2023

Dear Applicant:

Congratulations on your recent completion of law school and passing the North Carolina Bar Examination!

On behalf of the Young Lawyers Section of the Greensboro Bar Association, I welcome you to Guilford County, and I encourage you to become active in the Greensboro Bar Association and, more particularly, the Young Lawyers Section. The Young Lawyers Section is open to all attorneys who have been licensed within the last five years and/or who are under 40 years of age.

Each year the Young Lawyers Section sponsors a Swearing-In Ceremony for the admission of newly licensed attorneys to the state and federal courts. This ceremony is also open to newly licensed attorneys (who have already been admitted to state court and/or federal court) who simply want to participate in the ceremony and be introduced to the Greensboro Bar Association.

This year's Swearing-In Ceremony will be held on October 27, 2023, at 3:00 p.m. in the Board Chambers Room on the 2nd Floor of the Old County Courthouse, 301 W. Market Street, Greensboro, NC 27401. Typically, cellphones and cameras are not allowed in the courthouses, but special permission to bring these devices is being provided for the Swearing-In ceremony. If you or your guests are asked about any cellphones or cameras being brought into the courthouse, please let courthouse staff know that you are attending the Swearing-In Ceremony.

You are welcome to invite guests to the ceremony; however, we ask that you be mindful of the space constraints within the courtroom and limit such invitations to a reasonable number of individuals. Please be aware that, depending on the number of new attorneys participating in the ceremony, it may become necessary for us to limit the number of guests that may accompany each newly licensed attorney to the ceremony. If such a limit becomes necessary, we will advise you of this as early as possible.

Our local judiciary requires that your certificate from the North Carolina Board of Law Examiners be present when you are sworn in. Therefore, you must bring the actual certificate with you to the Swearing-In Ceremony. As explained in Item 3, below, a copy of your Attorney's Oath and Order may be attached to the back of your certificate during your swearing in. We strongly recommend that you not have your certificate framed until after you have been sworn in.

Accompanying this letter are the following materials for you to review and complete as soon as possible:

1. **Exhibit A – Application for Swearing-In Ceremony** - Complete and return ASAP to Tyler Nullmeyer (tnullmeyer@turningpointlit.com).

Please note that your sponsoring attorney must be a member in good standing of each Bar to which he or she is sponsoring you. This means that if you are seeking admission into state and federal court, your sponsor must have been admitted to practice in both state court and the Middle District of North Carolina. Please inform your sponsoring attorney of the date, place, and time of the ceremony. Your sponsoring attorney will be given the opportunity to introduce you and give a short summary of your background. If you do not have a sponsoring attorney, a member of the Greensboro Young Lawyers Board will gladly sponsor you or help you find a sponsoring attorney (please indicate on the form if you need a sponsoring attorney). Please return this form to Tyler Nullmeyer (tnullmeyer@turningpointlit.com) **no later than Friday, October 20, 2023**, so that your name and the name of your sponsoring attorney can be included in the program to be distributed at the ceremony. If you submit your application after this date, you may be allowed to be sworn in, but your name will not appear in the program.

2. **Exhibit B – Memorandum to Persons Requesting Admission to the Bar**

Please note the requirements for being sworn in and the items you will need with you at the ceremony.

3. **Exhibit C – Attorney’s Oath and Order for Admission to State Court** - Please bring two (2) typewritten, completed, but **unsigned** copies to the ceremony.

If you desire to be sworn into State Court, please complete this form in type, and bring two (2) copies with you to the Swearing-In Ceremony. Please note that the signatures are to be completed at the ceremony. The original Oath and Order will be filed with the Clerk of Superior Court after the Swearing-In Ceremony. An additional conformed copy should be retained for your records. There is no charge for admission to the State Courts.

4. **Exhibit D – Memorandum to Persons Requesting Admission to Practice in the United States District Court for the Middle District of North Carolina**

Please note the requirements for being sworn in and the steps you will need to complete prior to the ceremony.

5. **Exhibit E – Greensboro Bar Association Benefits** – Return with fee to GBA.

This application should be mailed directly to the Greensboro Bar Association at P.O. Box 1825, Greensboro, NC 27402, along with a check for \$40.00 made payable to the Greensboro Bar Association, which will cover your annual dues for the year. This is a special rate for new attorneys to join at the Swearing-In Ceremony and is available for two weeks after the Swearing-In Ceremony. Alternatively, you may bring the completed form and a check for \$40 to the ceremony and join in person.

\* \* \* \* \*

Your introduction to the State and Federal Court and to members of the practicing Bar marks a significant milestone. Congratulations!

Please be at the Swearing-In Ceremony, on October 27, 2023, no later than 2:45 p.m. with your sponsoring attorney. Congratulations again! We look forward to seeing you on October 27, 2023.

With best personal regards, I am

Very Truly Yours,

A handwritten signature in black ink that reads "Elizabeth Robertson". The signature is written in a cursive, flowing style.

Elizabeth Robertson  
GBA YLS President  
CR Legal Team

*[Exhibit A to 2023 Swearing-In Application Packet]*

**EXHIBIT A**

**Application for Swearing-In Ceremony**

**APPLICATION for SWEARING-IN CEREMONY**

Friday, October 27, 2023

3:00 p.m.

1. \_\_\_\_\_  
NAME (As you want it to appear in the Swearing-In Ceremony Program)

Phonetic Pronunciation: \_\_\_\_\_

2. \_\_\_\_\_ and \_\_\_\_\_  
TELEPHONE NUMBER EMAIL ADDRESS

3. \_\_\_\_\_  
MAILING ADDRESS

4. \_\_\_\_\_  
SPONSORING ATTORNEY

5. I wish to be sworn in and admitted to: (Check those that apply)

\_\_\_\_\_ STATE COURT

\_\_\_\_\_ FEDERAL COURT

\_\_\_\_\_ NEITHER – I WILL BE INTRODUCED ONLY

6. If employer known, please list firm/organization and address:

\_\_\_\_\_  
\_\_\_\_\_

Please return to: Tyler Nullmeyer  
tnullmeyer@turningpointlit.com

*[Exhibit B to 2023 Swearing-In Application Packet]*

**EXHIBIT B**

## Memorandum to Persons Requesting Admission to the Bar

Fall 2023

TO: PERSONS WHO ARE REQUESTING ADMISSION TO THE BAR AT  
THE GREENSBORO BAR ASSOCIATION SWEARING-IN CEREMONY

In order to be sworn in as a lawyer, you need to do the following things:

1. A lawyer licensed to practice in North Carolina must move the Court for your admission to practice. This individual is commonly referred to as your "sponsor." If you have a sponsor, that individual must come with you to the Swearing-In Ceremony. Your sponsoring attorney must be a member in good standing of each Bar to which he or she is sponsoring you. **This means that if you are seeking admission into state and federal court, your sponsor must have been sworn into both state court and the Middle District of North Carolina.** If you do not have a sponsor, you must indicate this on your Application for the Swearing-In Ceremony so that the Young Lawyers Section can be sure to provide you with a sponsor.
2. Complete the Application for Swearing-In Ceremony and return it to Tyler Nullmeyer by **Friday, October 20, 2023** at [tnullmeyer@turningpointlit.com](mailto:tnullmeyer@turningpointlit.com).
3. If you wish to be admitted to the Federal Court, you **must** complete the steps described in Exhibit D **prior** to the Swearing-In Ceremony.
4. Bring with you two (2) copies of the Oath (included herein as Exhibit C) with **everything filled in except your signature and the Judge's signature**. After the oath is administered and the forms are signed, you will leave one form with the Clerk in the courtroom and keep one form for your records.

Bring your law license to the ceremony. Yes, we really mean for you to bring the big fancy piece of paper you are going to have framed. It must be shown to the presiding judge before he/she will sign the Oath and Order of Admission. If you have not received your law license by October 20, 2023, please contact Tyler Nullmeyer immediately at [tnullmeyer@turningpointlit.com](mailto:tnullmeyer@turningpointlit.com).

*[Exhibit C to 2023 Swearing-In Application Packet]*

**EXHIBIT C**

**Attorney's Oath and Order for Admission to State Court**



# THE NORTH CAROLINA STATE BAR

\_\_\_\_\_ County

Re: Oath of Office as an Attorney at Law

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States; so help me God.

I, \_\_\_\_\_, do solemnly and sincerely swear that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said state, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me God.

I, \_\_\_\_\_, do swear that I will truly and honestly demean myself in the practice of an Attorney, according to the best of my knowledge and ability, so help me God.

\_\_\_\_\_  
Signature of Petitioner

\_\_\_\_\_ has been presented to the undersigned judge presiding of the General Court of Justice in open court for admission to the practice of law in North Carolina by a duly licensed North Carolina attorney. The attorney for admission has exhibited to the Court a certificate of license to practice law in North Carolina issued by the North Carolina Board of Law Examiners. The attorney for admission has taken the oaths prescribed for attorneys before the undersigned. The attorney for admission is entitled to be admitted to the practice of law in North Carolina.

IT IS ORDERED that \_\_\_\_\_ be and is hereby admitted to the practice of law in all the Courts of this State.

This the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Judge Presiding

\_\_\_\_\_  
Court Division  
General Court of Justice

# THE NORTH CAROLINA STATE BAR

\_\_\_\_\_ County

Re: Oath of Office as an Attorney at Law

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States; so help me God.

I, \_\_\_\_\_, do solemnly and sincerely swear that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said state, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me God.

I, \_\_\_\_\_, do swear that I will truly and honestly demean myself in the practice of an Attorney, according to the best of my knowledge and ability, so help me God.

\_\_\_\_\_  
Signature of Petitioner

\_\_\_\_\_ has been presented to the undersigned judge presiding of the General Court of Justice in open court for admission to the practice of law in North Carolina by a duly licensed North Carolina attorney. The attorney for admission has exhibited to the Court a certificate of license to practice law in North Carolina issued by the North Carolina Board of Law Examiners. The attorney for admission has taken the oaths prescribed for attorneys before the undersigned. The attorney for admission is entitled to be admitted to the practice of law in North Carolina.

IT IS ORDERED that \_\_\_\_\_ be and is hereby admitted to the practice of law in all the Courts of this State.

This the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Judge Presiding

\_\_\_\_\_ Court Division  
General Court of Justice

*[Exhibit D to 2023 Swearing-In Application Packet]*

**EXHIBIT D**

**Memorandum to Persons Requesting Admission to Practice in the United States  
District Court for the Middle District of North Carolina**

**Memorandum to Persons Requesting Admission to the United State District Court for the Middle District of North Carolina**

Fall 2023

TO: PERSONS WHO ARE REQUESTING ADMISSION TO THE UNITED STATES DISTRICT COURT FOR THE MIDDLE DISTRICT OF NORTH CAROLINA AT THE GREENSBORO BAR ASSOCIATION SWEARING-IN CEREMONY

In order to be sworn in to practice in the United States District Court for the Middle District of North Carolina, you need to do the following things:

1. A lawyer licensed to practice in North Carolina must move the Court for your admission to practice. This individual is commonly referred to as your "sponsor." If you have a sponsor, that individual must come with you to the Swearing-In Ceremony. Your sponsoring attorney must be a member in good standing of each Bar to which he or she is sponsoring you. **This means that if you are seeking admission into state and federal court, your sponsor must have been sworn in to both state court and the Middle District of North Carolina.** If you do not have a sponsor, you must indicate this on your Application for the Swearing-In Ceremony so that the Young Lawyers Section can be sure to provide you with a sponsor.
2. Complete the Application for Swearing-In Ceremony and return it to Tyler Nullmeyer by **Friday, October 20, 2023** at [tnullmeyer@turningpointlit.com](mailto:tnullmeyer@turningpointlit.com).
3. Complete the instructions provided on the following pages **prior** to the Swearing-In Ceremony. Note that the Court will need to review your application before you are able to complete the steps in the following pages, so please submit your application as soon as possible. Please note that because you will be signing up for the swearing-in ceremony being held on October 27, 2023, there is no need to complete Step 15 of the instructions and separately schedule an appointment for your oath ceremony. If you have any questions, please contact the Clerk's Office at the United States District Court for the Middle District of North Carolina or Tyler Nullmeyer at [tnullmeyer@turningpointlit.com](mailto:tnullmeyer@turningpointlit.com).
4. Bring a copy of your receipt of payment with you to the Swearing-In Ceremony.

## ATTORNEY ADMISSION (Revised 1/26/2022)

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### Information

The U.S. District Court for the Middle District of North Carolina is A NextGen CM/ECF Court. **Effective January 18, 2022**, the attorney admission process is performed online through PACER.gov. After your request for admission has been reviewed by the Clerk's Office, directions will be emailed to you on how to pay the admission fee via Pay.gov. Paper applications will no longer be accepted. Detailed instructions about this process are available [here](#).

An attorney seeking admission must be member of the bar in good standing and familiar with the Middle District of North Carolina's Local Civil Rule 83.1(b). In order to make a request for admission and/or e-filing privileges, all applicants must have an upgraded individual PACER account. Once you have a PACER account, follow the below steps to request filing access and attorney admission.

#### **Federal Attorneys or Attorneys Authorized to Represent the United States:**

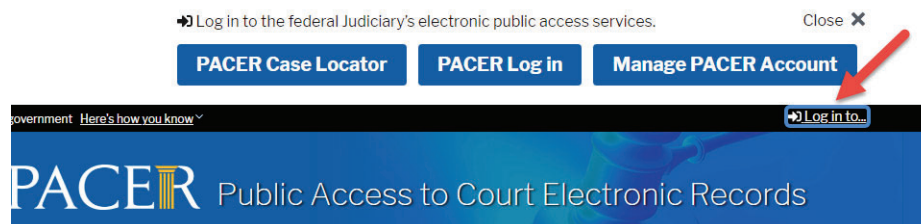
If you are a federal government attorney, you are not required to apply for admission to the Middle District of North Carolina. You must, however, register for an e-filing account through PACER.gov.

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### Step by Steps

**Step 1:** Go to PACER, [www.pacer.uscourts.gov](http://www.pacer.uscourts.gov).

**Step 2:** Click **Log in to** at the top of the page.



**Step 3:** Select Manage PACER Account.

➔ Log in to the federal Judiciary's electronic public access services. Close ✕

[PACER Case Locator](#) [PACER Log in](#) [Manage PACER Account](#)

**Step 4:** Enter your Username and Password.

➔ **Login**

\* Required Information

Username \*

Password \*

[Login](#) [Clear](#) [Cancel](#)

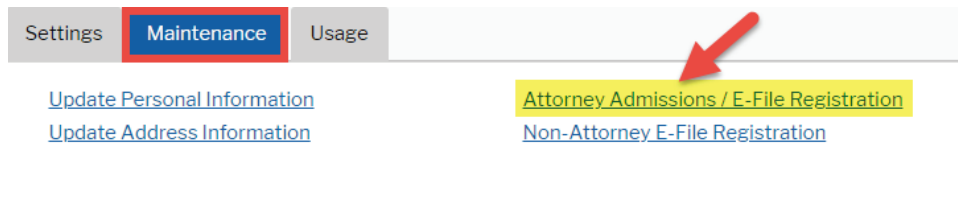
[Need an Account?](#) | [Forgot Your Password?](#) | [Forgot Username?](#)

This is a restricted government website for official PACER use only. All activities of PACER subscribers or users of this system for any purpose, and all access attempts, may be recorded and monitored by persons authorized by the federal judiciary for improper use, protection of system security, performance of maintenance and for appropriate management by the judiciary of its systems. By subscribing to PACER, users expressly consent to system monitoring and to official access to data reviewed and created by them on the system. If evidence of unlawful activity is discovered, including unauthorized access attempts, it may be reported to law enforcement officials.


**Step 5:** Once logged in, select the **Maintenance** tab.



**Step 6:** Select **Attorney Admissions/E-File Registration** under the Maintenance tab.



**Step 7:** On the following screen, select **U.S. District Courts** and **North Carolina Middle District**. If you do not see North Carolina Middle District Court as an option, verify if you already submitted and/or have filing privileges with North Carolina Middle District. If you have previously linked a CM/ECF account to your PACER account, contact Kenan Sonbay at 336.332.6003 for further instructions.



**Step 8:** On the next page, select, “What would you like to apply/register for”?

**What would you like to apply/register for?**



If...	Then...
Applying for Attorney Admission with the Middle District of North Carolina.  <b><u>And</u></b> Request to E-File.	Select the <b>Attorney Admissions and E-File</b> option.
If applying to E-File only.	Select the <b>E-File Registration Only</b> option and follow instructions on how to register to e-file with NCMD.
If you are a Federal Attorney and want login privileges only.	Select the <b>Federal Attorney</b> option and follow instructions on how to register to e-file with NCMD.

**Step 9:** Complete all sections of Attorney Admission. Please complete all required information marked with a red Asterisk and your State Bar ID and State Information and Select Next.

**Step 10:** Complete all sections of E-File Registration and check the acknowledgement box. Select Next when completed.



**Step 11:** Click Next on the Payment Information screen. The court will review your request and send you a link (via email) for payment.

**Note:** If you have never been admitted to the United States District Court in the Eastern or Western District of North Carolina, you must appear in open court in this district to take the oath and present your receipt of payment to the Case Manager.

**Step 12:** Please read the E-Filing Terms of use and check the two Attorney E-Filing Terms and Conditions acknowledgement boxes and then click Submit.

**Step 13:** Confirmation Page screen displays, click Done. The court will review your request and follow-up.

**Step 14:** When everything has been successfully received you will receive an email that will contain a link to make your payment through pay.gov.

**Step 15:** ***If Option I:*** Once you have made your payment, you can schedule an appointment for your oath ceremony. Click [here for scheduled dates](#). Bring a copy of your receipt of payment to the oath ceremony. After the ceremony, a Certificate of Admission to the Middle District of North Carolina will be mailed to you.

***If Option II:*** A Certificate of Admission to the Middle District of North Carolina will be mailed to you.

*[Exhibit E to 2023 Swearing-In Application Packet]*

**EXHIBIT E**

**Greensboro Bar Association Application for Membership**

# THE GREENSBORO BAR ASSOCIATION, INC.

P.O. BOX 1825, GREENSBORO, NC 27402 PHONE 336-378-0300

## MEMBERSHIP APPLICATION

Full Name: (Ms., Mr., Mrs., Hon.) \_\_\_\_\_

Nickname/Name Called \_\_\_\_\_ Birthdate: \_\_\_\_\_

Business \_\_\_\_\_  
Firm/Business Name

Business Address \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip

Business Phone \_\_\_\_\_ Business FAX: \_\_\_\_\_

Residence \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip

Spouse's Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Email: (please print clearly) \_\_\_\_\_

Original Admission to Bar: (State) \_\_\_\_\_ Year \_\_\_\_\_ NC Bar # \_\_\_\_\_

Name of Law School Attended: \_\_\_\_\_ Dates \_\_\_\_\_

Degree, if any \_\_\_\_\_ Other degrees, if any \_\_\_\_\_

List all Bar Associations to which you now belong: \_\_\_\_\_

Have you ever been disbarred or the subject of a disciplinary proceeding? \_\_\_\_\_

If yes, please give full details. \_\_\_\_\_

\_\_\_\_\_ Have you previously been a member of the Greensboro Bar Association? \_\_\_\_\_

If elected, I will support the organization and abide by the Association's Constitution, By-Laws, and Canons of Ethics.

I have enclosed a check for dues for the current year in the following amount (check one):

\_\_\_ \$40.00 Newly Licensed Attorney at Swearing-In (if received within two weeks of Swearing-In; after two weeks the rate is \$85)

\_\_\_ \$85.00 Licensed less than 3 years as of 06/01 of the current year

\_\_\_ \$85.00 Public Service Attorneys (staff and assistants who work with offices of Attorney General, City Attorney, County Attorney, District Attorney, Federal Public Defender, State Public Defender, and Legal Aid only)

\_\_\_ \$150.00 Regular Membership

\_\_\_ \$185.00 Sustaining Membership

\_\_\_ \$60.00 Senior Sustaining Membership

Remarks \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

**REQUIRED ENDORSEMENT OF GREENSBORO BAR ASSOCIATION MEMBER IN GOOD STANDING:**

I certify that I personally know the applicant; that I have knowledge of, or have investigated the statements of the application for membership and believe them to be true; and the applicant is eligible for membership in the Association and I nominate and endorse the applicant for membership.

\*\*Endorser's Signature \_\_\_\_\_

\*\*Print Name of Endorser \_\_\_\_\_

\*\*Address \_\_\_\_\_

\_\_\_\_\_

**\*\* To be completed before submitting to the GBA**

Questions? Contact Administrator Diane Lowe at 336-378-0300 or [admin@greensborobar.org](mailto:admin@greensborobar.org)